

AGENDA OF THE REGULAR SESSION
Cass County Emergency Services Board
801 S. Commercial Street, Harrisonville Missouri 64701
June 28, 2017
8:00 A.M.

- I. Call to Order
- II. Roll Call (Quorum)
- III. Pledge of Allegiance
- IV. Public Participation
- V. Old Business
 - A. Consent Agenda
 - 1. Approval of Account Statements
 - 2. Approval of Payables
 - B. Approval of the May 24, 2017 Meeting Minutes
 - C. Approval of the May 1, 2017 Long Range Strategic Planning Session Notes
 - D. Reports
 - 1. Chair
 - 2. Treasurer
 - 3. Board Members
 - 4. Committees
 - 5. Executive Director
 - a. Weather Warnings on June 17, 2017
 - b. Freeman Antenna Replaced on July 5, 2017
 - c. RFPs to be Published on July 10, 2017
 - d. Failsoft Test at BPU on July 12, 2017
 - e. Mid-America Regional Council Meetings
- VI. New Business
 - Resolution 17-013 Bylaws
- VII. Adjourn to Executive Session - The Cass County Emergency Services Board may enter into a closed session pursuant to Sections 610.021.1 (legal), 610.021.2 (real estate), 610.021.3 (personnel), 610.021.12 (bid proposals and contract negotiation), and 610.021.14 (records which are protected from disclosure by law), RSMo.
- VIII. Next Potential Meeting Date – July 19, 2017, 8:00 a.m. 801 S. Commercial Street, Harrisonville
- IX. Adjourn from Regular Session

Posted on this 26th day of June by 5:00 p.m.

The Cass County Emergency Services Board meeting is an open meeting but is not a meeting of the public. There is a place on the agenda for comments of citizens under PUBLIC PARTICIPATION. Our rule is that comments by any individual or group shall not exceed (5) minutes.

801 W Foxwood Dr 300 S State Route C 1503 N State Rt 291 Hwy
Raymore, MO 64083 Peculiar, MO 64078 Harrisonville, MO 64701
(816) 322-2100 (816) 779-2100 (816) 884-5400

RETURN SERVICE REQUESTED

CASS COUNTY EMERGENCY SERVICES BOARD
KIMBERLY ROBIN TIEMAN
801 S COMMERCIAL ST
HARRISONVILLE MO 64701-1603

Managing Your Accounts

-  Support Number (816) 322-2100
-  Telephone Banking (866) 322-7030
-  Online Access www.cbronline.net
-  Mailing P O Box 200
Raymore, MO 64083

Summary of Accounts		
Account Type	Account Number	Ending Balance
BUSINESS INT. CKING	XXXXXXX	\$1,811,261.37

BUSINESS INT. CKING-XXXXXXX

Account Summary

Date	Description	Amount
04/29/2017	Beginning Balance	\$1,511,683.91
	2 Credit(s) This Period	\$387,529.91
	29 Debit(s) This Period	\$87,952.45
05/31/2017	Ending Balance	\$1,811,261.37
	Service Charges	\$1.92

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.10%
Interest Days	33
Interest Earned	\$161.31
Interest Paid This Period	\$161.31
Interest Paid Year-to-Date	\$1,069.61
Average Ledger Balance	\$1,784,205.98
Average Available Balance	\$0.00

Account Activity

Post Date	Description	Debits	Credits	Balance
04/29/2017	Beginning Balance			\$1,511,683.91
05/01/2017	LAGERS PAYMENT (\$1,026.25		\$1,510,657.66
05/01/2017	CHECK # 2206	\$18.50		\$1,510,639.16
05/01/2017	CHECK # 2209	\$557.11		\$1,510,082.05
05/01/2017	CHECK # 2204	\$1,000.00		\$1,509,082.05
05/01/2017	CHECK # 2208	\$3,655.00		\$1,505,427.05
05/02/2017	CHECK # 2207	\$407.45		\$1,505,019.60
05/02/2017	CHECK # 2203	\$27,616.04		\$1,477,403.56
05/05/2017	CO CAP IMP MO DOR		\$387,368.60	\$1,864,772.16
05/05/2017	CHECK # 2211	\$1,670.96		\$1,863,101.20
05/08/2017	CHECK # 2210	\$140.00		\$1,862,961.20
05/09/2017	CHECK # 2215	\$7,928.77		\$1,855,032.43
05/09/2017	CHECK # 2214	\$46.73		\$1,854,985.70
05/09/2017	CHECK # 2199	\$67.92		\$1,854,917.78
05/09/2017	CHECK # 2217	\$518.47		\$1,854,399.31
05/10/2017	CHECK # 2213	\$639.36		\$1,853,759.95
05/11/2017	CHECK # 2212	\$47.50		\$1,853,712.45
05/12/2017	INTUIT PAYROLL S QUICKBOOKS	\$2,020.65		\$1,851,691.80

801 W Foxwood Dr Raymore, MO 64083 (816) 322-2100
 300 S State Route C Peculiar, MO 64078 (816) 779-2100
 1503 N State Rt 291 Hwy Harrisonville, MO 64701 (816) 884-5400

BUSINESS INT. CKING-XXXXXXX)

(continued)

Account Activity (continued)

Post Date	Description	Debits	Credits	Balance
05/12/2017	CHECK # 2216	\$264.77		\$1,851,427.03
05/15/2017	IRS USATAXPYMT	\$1,454.40		\$1,849,972.63
05/16/2017	CHECK # 2220	\$80.02		\$1,849,892.61
05/16/2017	CHECK # 2218	\$82.50		\$1,849,810.11
05/16/2017	CHECK # 2222	\$600.00		\$1,849,210.11
05/16/2017	CHECK # 2219	\$628.00		\$1,848,582.11
05/18/2017	CHECK # 2221	\$450.00		\$1,848,132.11
05/26/2017	CHECK # 2225	\$6,286.00		\$1,841,846.11
05/30/2017	INTUIT PAYROLL S QUICKBOOKS	\$2,020.65		\$1,839,825.46
05/30/2017	CHECK # 2229	\$560.02		\$1,839,265.44
05/30/2017	CHECK # 2223	\$571.31		\$1,838,694.13
05/31/2017	CHECK # 2226	\$27,592.15		\$1,811,101.98
05/31/2017	INTEREST		\$161.31	\$1,811,263.29
05/31/2017	SERVICE CHARGE	\$1.92		\$1,811,261.37
05/31/2017	Ending Balance			\$1,811,261.37

Checks Cleared

Check Nbr	Date	Amount	Check Nbr	Date	Amount	Check Nbr	Date	Amount
2199	05/09/2017	\$67.92	2211	05/05/2017	\$1,670.96	2219	05/16/2017	\$628.00
2203*	05/02/2017	\$27,616.04	2212	05/11/2017	\$47.50	2220	05/16/2017	\$80.02
2204	05/01/2017	\$1,000.00	2213	05/10/2017	\$639.36	2221	05/18/2017	\$450.00
2206*	05/01/2017	\$18.50	2214	05/09/2017	\$46.73	2222	05/16/2017	\$600.00
2207	05/02/2017	\$407.45	2215	05/09/2017	\$7,928.77	2223	05/30/2017	\$571.31
2208	05/01/2017	\$3,655.00	2216	05/12/2017	\$264.77	2225*	05/26/2017	\$6,286.00
2209	05/01/2017	\$557.11	2217	05/09/2017	\$518.47	2226	05/31/2017	\$27,592.15
2210	05/08/2017	\$140.00	2218	05/16/2017	\$82.50	2229*	05/30/2017	\$560.02

* Indicates skipped check number

Daily Balances

Date	Amount	Date	Amount	Date	Amount
05/01/2017	\$1,505,427.05	05/10/2017	\$1,853,759.95	05/18/2017	\$1,848,132.11
05/02/2017	\$1,477,403.56	05/11/2017	\$1,853,712.45	05/26/2017	\$1,841,846.11
05/05/2017	\$1,863,101.20	05/12/2017	\$1,851,427.03	05/30/2017	\$1,838,694.13
05/08/2017	\$1,862,961.20	05/15/2017	\$1,849,972.63	05/31/2017	\$1,811,261.37
05/09/2017	\$1,854,399.31	05/16/2017	\$1,848,582.11		

Overdraft and Returned Item Fees

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

Service Charge Summary

Description	Amount
TOTAL CHARGE FOR CHECKS:	\$1.92
Total Service Charge	\$1.92



Account Statement - Transaction Summary

For the Month Ending **May 31, 2017**

Cass County Emergency Services Board - Reserve Fund -

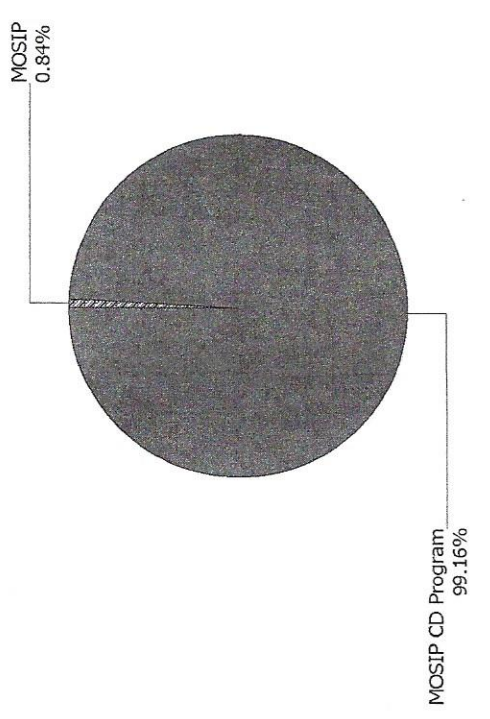
MOSIP	
Opening Market Value	40,406.97
Purchases	27.68
Redemptions	0.00
Unsettled Trades	0.00
Change in Value	0.00

Closing Market Value	\$40,434.65
Cash Dividends and Income	27.68

MOSIP CD Program	
Opening Market Value	4,800,000.00
Purchases	0.00
Redemptions	0.00
Unsettled Trades	0.00
Change in Value	0.00

Closing Market Value	\$4,800,000.00
Cash Dividends and Income	0.00

Asset Summary		
MOSIP	May 31, 2017	April 30, 2017
	40,434.65	40,406.97
MOSIP CD Program	4,800,000.00	4,800,000.00
Total	\$4,840,434.65	\$4,840,406.97
Asset Allocation		



Investment Holdings

For the Month Ending **May 31, 2017**

Cass County Emergency Services Board - Reserve Fund -

Trade Date	Settlement Date	Security Description	Maturity Date	Rate	Investment Amount	Accrued Interest	Est. Value at Maturity
MOSIP CD Program							
03/18/16	03/18/16	CD - Bank Leumi Usa, NY	09/14/17	1.05	246,000.00	3,113.75	249,856.81
03/18/16	03/18/16	CD - State Bank Of India (New York #33682 & Illinois #33664), NY	09/14/17	0.95	246,000.00	2,817.20	249,489.49
03/18/16	03/18/16	CD - Great Midwest Bank, Ssb, WI	09/14/17	0.95	246,000.00	2,817.20	249,489.49
03/18/16	03/18/16	CD - Industrial & Commercial Bank Of China Usa, NY	09/14/17	0.95	246,000.00	2,817.20	249,489.49
03/18/16	03/18/16	CD - Community West Bank N.A., CA	09/14/17	0.91	216,000.00	2,369.49	218,934.94
03/18/16	03/18/16	CD - Cit Bank, N.A. (Fka Onewest Bank, N.A.), CA	03/19/18	1.25	243,000.00	3,661.64	249,083.32
03/18/16	03/18/16	CD - Bank Of China, NY	03/19/18	1.15	244,000.00	3,382.58	249,619.69
03/18/16	03/18/16	CD - Southern States Bank, AL	03/19/18	1.10	244,000.00	3,235.50	249,375.35
03/18/16	03/18/16	CD - Blackridge Bank, ND	03/19/18	1.10	225,000.00	2,983.56	229,956.78
03/18/16	03/18/16	CD - Crestmark Bank, MI	03/19/18	1.15	244,000.00	3,382.58	249,619.69
03/18/16	03/18/16	CD - Affiliated Bank, TX	09/14/18	1.20	242,000.00	3,500.71	249,240.11
03/18/16	03/18/16	CD - Regent Bank, OK	09/14/18	1.25	242,000.00	3,646.57	249,541.78
03/18/16	03/18/16	CD - Enerbank Usa, UT	09/14/18	1.16	242,000.00	3,384.02	248,998.77
03/18/16	03/18/16	CD - Modern Bank, N.A., NY	09/14/18	1.15	232,000.00	3,216.22	238,651.73
03/18/16	03/18/16	CD - Bank Of The Ozarks, AR	09/14/18	1.17	242,000.00	3,413.20	249,059.11
03/27/17	03/27/17	CD - Farmers & Merchants Union Bank, WI	03/27/19	1.60	242,000.00	700.14	249,744.00
03/27/17	03/27/17	CD - Capital Bank, N.A., MD	03/27/19	1.55	242,000.00	678.26	249,502.00
03/27/17	03/27/17	CD - Southside Bank, TX	03/27/19	1.55	242,000.00	678.26	249,502.00
03/27/17	03/27/17	CD - First Internet Bank Of Indiana, IN	03/27/19	1.56	242,000.00	682.64	249,550.40
03/27/17	03/27/17	CD - Franklin Synergy Bank, TN	03/27/19	1.51	232,000.00	633.46	239,006.40
Total					\$4,800,000.00	\$51,114.18	\$4,917,711.35



For the Month Ending May 31, 2017

Account Statement

Cass County Emergency Services Board - Reserve Fund -

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Total Shares Owned
MOSIP					
05/31/17	06/01/17	Accrual Income Div Reinvestment - Distributions	1.00	27.68	40,406.97
Closing Balance					40,434.65

	Month of May	Fiscal YTD January-May	
Opening Balance	40,406.97	9,170.09	Closing Balance
Purchases	27.68	1,234,864.56	Average Monthly Balance
Redemptions (Excl. Checks)	0.00	(1,203,600.00)	Monthly Distribution Yield
Check Disbursements	0.00	0.00	0.81%
Closing Balance	40,434.65	40,434.65	

Cash Dividends and Income	27.68	80.60
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**CASS COUNTY
 9-1-1 BOARD DIRECTOR
 801 S COMMERCIAL STREET
 HARRISONVILLE MO 64701**

Missouri Department of Revenue

06/02/17

We have instructed the Central Bank, Jefferson City, to distribute your local sales tax monies in the amount of \$536,442.53 by electronic funds transfer (ACH) to COMMUNITY BANK OF RAYMORE CASS COUNTY EMERGENCY SERVICES/AC for your credit and use on 06/07/17. If you do not receive your distribution or if you have questions concerning the amount of your distribution, please contact the Missouri Department of Revenue at (573) 751-4876.

**Local Sales Tax
 Account History**

- CO CAP IMP

CASS COUNTY EMERGENCY SERVICES/AC

	2015	DSP	2016	DSP	Variance 15 TO 16	2017	DSP	Variance 16 TO 17
May	551,590.11	A	592,554.12	A	40,964.01	536,442.53	A	56,111.59-
Year to Date	2,200,630.69		2,400,760.74		200,130.05	2,330,033.13		70,727.61-

Cass County Emergency Services Board

6/26/2017 4:00 PM

Register: Community Bank - Interest Check

From 05/23/2017 through 06/26/2017

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
05/24/2017	2229	CenturyLink	-split-		560.02	X		1,789,372.83
05/30/2017		QuickBooks Payroll ...	-split-	Created by Pay...	2,020.65	X		1,787,352.18
05/31/2017			Interest	Deposit		X	161.31	1,787,513.49
05/31/2017			Bank Service Charges		1.92	X		1,787,511.57
05/31/2017	2230	MISSOURI GAS EN...	Utilities		46.73	X		1,787,464.84
05/31/2017	2231	Williams & Campo, ...	Professional Services		1,472.50	X		1,785,992.34
05/31/2017	2232	KC Web	-split-		3,655.00	X		1,782,337.34
05/31/2017	2233	Midwest Public Risk ...	MPR Health Insurance		1,670.96	X		1,780,666.38
05/31/2017	2234	VISA	-split-		559.87	X		1,780,106.51
05/31/2017	2235	KCP & L	Utilities		430.95	X		1,779,675.56
05/31/2017	DD1053	Kimberly R Tieman	-split-	Direct Deposit		X		1,779,675.56
06/07/2017			Sales Tax	Deposit		X	536,442.53	2,316,118.09
06/07/2017		MO LAGERS	LAGERS Retirement		1,026.25	X		2,315,091.84
06/07/2017	2236	KCP&L	Tower Lease	VOID:		X		2,315,091.84
06/07/2017	2237	KCP&L	Tower Lease		2,164.86	X		2,312,926.98
06/07/2017	2238	OVEC	Utilities		703.00	X		2,312,223.98
06/07/2017	2239	KCP & L	Utilities		800.38	X		2,311,423.60
06/07/2017	2240	Dickey & Humbar, ...	Professional Services		5,800.00	X		2,305,623.60
06/07/2017	2241	VERIZON WIRELE...	Telephone		80.02	X		2,305,543.58
06/07/2017	2242	Jim Kuntz	Tower Land Mainten...		600.00	X		2,304,943.58
06/12/2017	E-pay	United States Treasury	-split-	45-5361335 Q...	1,454.40	X		2,303,489.18
06/14/2017		QuickBooks Payroll ...	-split-	Created by Pay...	2,020.65	X		2,301,468.53
06/15/2017	DD1054	Kimberly R Tieman	-split-	Direct Deposit		X		2,301,468.53
06/23/2017			MPR Insurance - Liabi...	Deposit		X	9,698.68	2,311,167.21
06/23/2017		MPR	Other Income	Deposit		X	16,930.00	2,328,097.21
06/23/2017	2243	CenturyLink	-split-		554.04			2,327,543.17
06/23/2017	2244	KC Web	-split-		3,655.00			2,323,888.17
06/23/2017	2245	KCP & L	-split-		857.26			2,323,030.91
06/23/2017	2246	MID-AMERICA RE...	MARC Coordination		27,371.66			2,295,659.25
06/23/2017	2247	AT&T	Advertising and Website		82.50			2,295,576.75
06/23/2017	2248	CAROL STAFFORD	Office Rent		1,000.00			2,294,576.75
06/26/2017	2249	Kimberly R Tieman	-split-		417.18			2,294,159.57

Cass County Emergency Services Board Meeting

801 South Commercial Street, Harrisonville, Missouri

Wednesday May 24, 2017

Meeting Minutes

1. Call to Order – The meeting was called to order at 8:00 a.m. by Norman K. Larkey, Sr.

2. Roll Call:

Norman K. Larkey Sr.	Present
Roger Mayberry	Present
Max Schmoll	Present
Doug Stark	Present
Karen Steele	Present Arrived at 8:01
Kris Turnbow	Excused
Jeff Weber	Present

Quorum was present.

Members of the Audience:

Robin Tieman	JD Shrewsbury	Robert Driscoll	James Person
Mark Terman	John Hofer	Norman Shriver	Mike Vinck

3. Pledge of Allegiance

4. Public Participation

There was no public participation.

5. Old Business

- a. Approval of Consent Agenda

Doug Stark motioned to approve the consent agenda including account statements, payables, and April 26, 2017 meeting minutes. Max Schmoll seconded the motion. Motion carried.

- b. Reports

- i. Chair

No report

- ii. Treasurer

No report

- iii. Board Members

No report

- iv. Advisory Committee and Technical Committee Report

No report

- v. Executive Director Report

1. Freeman Tower

- a. The Freeman tower gate was damaged potentially after the April storm. Larry's Fence in Garden City was contacted and the gate was repaired for \$600.00.

- b. The estimate to repair the broken Freeman antenna reflector is \$19,430. MPR issued a check for \$16,390,

the damage estimate less the CCESB deductible of \$2,500.

2. Missouri Legislation
 - a. House Bill 334 Passed the house without out the CCESB requested amendments.
 - b. Senate Bill 233 died for lack of vote.
 - a. Senate Bill 503 passed. It changed the name of the Advisory Committee for Missouri 9-1-1 Service Oversight to the Missouri 9-1-1 Service Board, reduced the number of members from 16 to 15, and changed the mission to include advising the Legislators and the Governor on 9-1-1 Matters. They are directed the new board to appoint a state 9-1-1 Director, develop a plan and timeline of target dates for the testing, implementation, and operation of a next generation 9-1-1 system throughout Missouri, and conduct a review of public safety answering points in Missouri to evaluate potential for improved services, coordination, and feasibility of consolidation.
3. Fire Code Letter for Municipalities and County Codes
Paul Campo has drafted a letter the CCESB can send to the county and municipalities that have not adopted the 2012 International Fire Code.
4. Bylaws Changes
The Bylaws draft changes were disseminated showing the changes in the committee structure forming three committees: the Technical Committee, the PSAP Committee, and the Users Committee.
6. New Business
Resolution 17-012 MOSIP Election of Directors Ballot
Max Schmoll motioned to vote for both candidates. Karen Steele seconded the motion. Motion carried.
7. Executive Session
There was no executive session.
8. Next Meeting
The next meeting will be June 28, 2017 at 801 South Commercial, Harrisonville.
9. Adjournment
With no further business or discussion, Roger Mayberry made a motion to adjourn. Doug Stark seconded the motion. Motion carried at 8:15 a.m.

Respectfully Submitted by:
Robin Tieman, Executive Director
Cass County Emergency Services Board

Cass County Emergency Services Board
Long Range Strategic Planning Session
801 South Commercial Street, Harrisonville, Missouri
Monday May 1, 2017

1. Introductions
2. Mid-America Regional Council (MARC) relationship with CCESB
 - a. Capital Improvement Projects
 - b. Federal/State Assistance
 - c. Missouri 9-1-1 Legislation
3. ESB Committee Structure of three committees
 - a. Technical Committee
 - i. Five Members, one representing each Cass County PSAP
 - ii. Quorum will be 3 out of 5 members
 - b. PSAP Committee
 - i. Five Members, one representing each Cass County PSAP
 - ii. Quorum will be 3 out of 5 members
 - c. Radio System Users Committee
 - i. Each entity on the Cass County Radio System will have one seat
 - ii. Quorum will be 5 out of 42 members
4. Funding
 - a. Sales Tax revenue will lower to 1/8 cent in November 2019
 - b. Must have a concise argument with facts to take to the Commission for a ballot measure
 - c. Maintenance of the current systems is \$2,000,000 yearly
 - d. Revisit the Department of Revenue's opinion on Domestic Consumption of Utilities
 - e. Paul Campo will contact DOR
5. User Equipment
 - a. Current Maintenance
 - b. Future Replacement – need a long range schedule with year and costs
6. UPS Service agreements for the PSAPs – bring RFP to the Board
7. Long Range Considerations for the Radio System
 - a. Redundant Prime Site
 - b. Purchase tower sites and end tower leases
 - c. MDR-8000 Replacement – end of life 2026 must be done by 2020
 - d. AES Encryption on radios for Federal Compliance
8. Centralized Dispatch
 - a. Current Sales Tax is not enough to support a centralized dispatch
 - b. CCSO offered a seat in their PSAP as a trial run for centralized fire dispatch

CCESB SALES TAX REVENUE

11/07/2012	\$48,755.40	01/07/2016	\$477,495.11
12/07/2012	\$324,556.40	02/08/2016	\$397,709.03
2012 Total	\$373,311.80	03/07/2016	\$612,903.59
01/07/2013	\$326,013.18	04/07/2016	\$449,672.45
02/07/2013	\$351,488.92	05/06/2016	\$347,921.55
03/07/2013	\$367,186.19	06/07/2016	\$592,554.12
04/05/2013	\$367,037.45	07/07/2016	\$534,819.65
05/07/2013	\$289,874.70	08/05/2016	\$389,449.56
06/07/2013	\$418,249.04	09/07/2016	\$618,169.21
07/05/2013	\$428,695.00	10/07/2016	\$516,270.80
08/07/2013	\$282,803.19	11/07/2016	\$360,582.60
09/06/2013	\$541,180.49	12/07/2016	\$563,611.66
10/07/2013	\$340,469.01	2016 Total	\$5,861,159.33
11/07/2013	\$349,473.70	01/06/2017	\$571,706.89
12/06/2013	\$519,932.60	02/07/2017	\$387,177.58
2013 Total	\$4,582,403.47	03/07/2017	\$535,268.06
01/07/2014	\$374,542.32	04/08/2017	\$483,776.36
02/07/2014	\$393,628.57	2017 Total	\$1,977,928.89
03/07/2014	\$354,700.70		
03/31/2014	\$478,014.80		\$23,665,637.81
05/07/2014	\$415,598.36		
06/06/2014	\$472,342.76	At 1/2% Average	\$438,252.55 a month
07/07/2014	\$542,675.16	At 1/2% Average	\$5,259,030.62 a year
08/07/2014	\$343,289.37		
09/05/2014	\$577,494.94	At 1/4% Average	\$219,126.28 a month
10/07/2014	\$461,811.62	At 1/4% Average	\$2,629,515.31 a year
11/07/2014	\$379,424.50		
12/05/2014	\$507,262.43	At 1/8% Average	\$1,314,757.66 a year
2014 Total	\$5,300,785.53	At 1/8% Average	\$109,563.14 a month
01/07/2015	\$469,293.79		
02/06/2015	\$381,820.48		
03/06/2015	\$481,247.14		
04/07/2015	\$454,489.04		
05/07/2015	\$331,483.92		
06/05/2015	\$551,590.11		
07/07/2015	\$552,920.03		
08/07/2015	\$345,204.42		
09/04/2015	\$604,800.70		
10/07/2015	\$486,852.42		
11/06/2015	\$393,964.65		
12/07/2015	\$516,382.09		
	\$5,570,048.79	2015 Total	

Cass County ESB Sales Tax Projections

1/8 cent Sales Tax *Tax Rolled Back 2020			
	Sales Tax	Expenses	Funds
2012	\$373,311.80	\$80,850.27	\$1,261,083.72
2013	\$4,582,403.47	\$2,483,622.58	\$2,537,840.70
2014	\$5,300,785.53	\$3,611,863.32	\$4,781,829.56
2015	\$5,570,048.79	\$4,617,382.86	\$6,800,495.30
2016	\$5,861,159.33	\$4,549,189.26	\$8,245,463.38
2017	\$5,933,786.67	\$5,510,151.06	\$9,716,918.09
2018	\$6,183,786.67	\$5,694,247.53	\$10,206,457.23
2019	\$6,433,786.67	\$5,786,115.10	\$10,854,128.80
2020	\$1,608,446.67	\$2,903,454.27	\$9,559,121.20
2021	\$1,670,946.67	\$3,021,798.75	\$8,208,269.12
2022	\$1,733,446.67	\$3,035,330.58	\$6,906,385.21
2023	\$1,795,946.67	\$3,174,157.73	\$5,528,174.15
2024	\$1,858,446.67	\$3,332,865.62	\$4,053,755.20
2025	\$1,920,946.67	\$3,499,508.90	\$2,475,192.98
2026	\$1,983,446.67	\$3,674,484.34	\$784,155.30
2027	\$2,045,946.67	\$3,858,208.56	-\$1,028,106.59
2028	\$2,108,446.67	\$4,051,118.99	-\$2,970,778.90

1/4 cent Sales Tax *Tax Rolled Back 2018			
	Sales Tax	Expenses	Funds
2012	\$373,311.80	\$80,850.27	\$1,261,083.72
2013	\$4,582,403.47	\$2,483,622.58	\$2,537,840.70
2014	\$5,300,785.53	\$3,611,863.32	\$4,781,829.56
2015	\$5,570,048.79	\$4,617,382.86	\$6,800,495.30
2016	\$5,861,159.33	\$4,549,189.26	\$8,245,463.38
2017	\$5,933,786.67	\$5,510,151.06	\$9,716,918.09
2018	\$3,091,893.34	\$5,694,247.53	\$7,114,563.90
2019	\$3,216,893.34	\$5,786,115.10	\$4,545,342.13
2020	\$3,216,893.34	\$2,903,454.27	\$4,858,781.20
2021	\$3,341,893.34	\$3,021,798.75	\$5,178,875.79
2022	\$3,466,893.34	\$3,035,330.58	\$5,610,438.55
2023	\$3,591,893.34	\$3,174,157.73	\$6,028,174.16
2024	\$3,716,893.34	\$3,332,865.62	\$6,412,201.88
2025	\$3,841,893.34	\$3,499,508.90	\$6,754,586.33
2026	\$3,966,893.34	\$3,674,484.34	\$7,046,995.32
2027	\$4,091,893.34	\$3,858,208.56	\$7,280,680.10
2028	\$4,216,893.34	\$4,051,118.99	\$7,446,454.46

Long Term System Costs

2018	\$1,000,000.00	Over The Air Rekeying
2018	\$28,000.00	CAD Computers
2019	\$700,000.00	Replacement of MDR8000
2019	\$100,000.00	AIS Logging Recorder for Radio System
2020	\$1,000,000.00	Redundant Prime Site
2020	\$200,000.00	PSAP Logging Recorders
2021	\$3,000,000.00	Tower Site Replacement
2023		Long term Maintenance of System
2024	\$7,000,000.00	Subscriber Equipment Replacement
2024	\$1,000,000.00	AES Encryption for Subscriber Radios

\$14,028,000.00

A RESOLUTION APPROVING AMENDMENTS TO THE CASS COUNTY EMERGENCY SERVICES BOARD'S BYLAWS.

BE IT RESOLVED BY THE BOARD OF DIRECTORS FOR THE CASS COUNTY EMERGENCY SERVICES BOARD, AS FOLLOWS:

SECTION 1. That the Board of Directors ("Board") for the Cass County Emergency Services Board hereby approves the amended Bylaws, a copy of which is attached.

SECTION 2. That the officers of the Board, including the Chairman and Secretary, are hereby authorized and directed to execute all documents, and take such actions as they may deem necessary or advisable in order to carry out and perform the purposes of this Resolution and the execution or taking of such action shall be conclusive evidence of such determination.

PASSED THIS 28TH DAY OF JUNE, 2017, BY THE BOARD OF DIRECTORS OF THE CASS COUNTY EMERGENCY SERVICES BOARD.

Chairman

ATTEST:

Secretary

Cass County Emergency Services Board

801 S Commercial Street, Harrisonville, Missouri

BYLAWS

These Bylaws are written pursuant to Missouri State Statutes regulating emergency telephone service and centralized dispatching boards.

ARTICLE I Organization Name

The name of this Organization (a political subdivision) shall be as the:

"Cass County Emergency Services Board" (CCESB).

On April 3, 2012, the voters of Cass County approved a sales tax initiative for the upgrade of the current radio infrastructure for Cass County. With the passage of this sales tax Initiative it also creates this political subdivision.

Article II Board of Directors

Pursuant to RSMO 190.335.8 and RSMO 190.335.9, the Cass County Commissioners appointed seven (7) members to the Board of Directors. Following the initial appointment, the Board of Directors shall be elected pursuant to RSMO 190.335.10

There shall be seven (7) members of the Board of Directors

A. Qualifications

1. Member must have lived in Cass County for a minimum of one (1) year
2. A member must live in the district in which they represent
3. A member must be at least twenty-one (21) years of age

B. Removal from Board of Directors

1. Failure to attend three (3) consecutive meetings without good cause. Good cause shall include at least 24 hours notice to the Chair unless there is an emergency. Good cause shall be determined by the Board on a case-by-case basis.
2. Conduct prejudicial to the good order and operation of the Centralized Dispatching of emergency services
3. Neglect of Duty
4. Moving from represented district
5. Resignation

C. Filling a vacancy

1. Vacancy on the Board of Directors shall be filled by the remaining members of the Board. The appointee(s) shall act upon the next general municipal election which a Director(s) are elected to serve the remainder of the unexpired term. (RSMO 190.339.8)

Article III Officers

- A. Chairperson of the Board of Directors – It shall be the duty of the Chairperson to preside at Board meetings, to act as the Official head of the Board of Directors and to execute all contracts required to be executed by the Board of Directors. The Chairperson shall be the member of the Board of Directors elected at-large.
- B. Vice Chairperson – It shall be the duty of the Vice Chairperson to assume the duties of the Chairperson in their absence or disability. (RSMO 190.340.1)
- C. Secretary – The Secretary shall keep the official records of the meetings of the Board of Directors, shall attest all official documents with the seal of the Board of Directors, shall when called upon, make reports pertaining to the business of the Secretary’s Office, attend the Board of Director’s meeting and perform such other duties as may be imposed upon the Secretary by the provisions of RSMO 190.335 to 190.342 and the rules of the Board of Directors (RSMO 190.340.2). The Secretary may delegate duties relating to record keeping and the drafting of reports to the Executive Director of the Board. The Secretary shall preside over the meeting in the absence of the Chairperson and the Vice Chairperson.
- D. Treasurer - The Treasurer shall be the head custodian of the funds of the Board of Directors and pay money out of the treasury only upon valid checks or drafts drawn from the treasury (RSMO 190.340.3 The Treasurer shall work with the Chair and Executive Director of the Board to construct an annual budget for presentation to the board.
The Treasurer shall enter into the surety bond with a surety company authorized to do business in Missouri, and the cost of such bond shall be paid by the Board of Directors (RSMO 190.339.4).
All members of the Board of Directors shall be covered by the surety bond, and all members shall be authorized to pay money out of the treasury, only upon valid checks or drafts drawn from the treasury. Checks or drafts require two (2) signatures of the Board of Directors
- E. Terms for Officers – With the exception of the Chairperson, Officers shall be elected annually by the members at the April regular meeting of the Board of Directors. Elections shall be by roll call vote and a majority of the votes cast shall elect. Each officer shall take office immediately upon election, and serve a one-year term and may be reelected consecutively to the same office

for an additional one-year term. Officer vacancies may be filled by said process at any regular meeting of the Board of Directors.

Article IV Meetings

- A. The Board of Directors shall hold regular meeting on the 4th Wednesday of each month. These meetings will be held at the Executive Director's Office located at 801 S. Commercial Street, Harrisonville, Missouri. The regular meeting may be held at a different date by a vote of the Board in accordance with the requirements of Sunshine Law Policy regarding meeting notices.
- B. Special Meeting may be called by the Chairperson.
- C. A regular meeting or special meeting may meet in a different location within the County of Cass when so called by the Chairperson.
- D. It is the policy of the CCESB to comply with the provisions of the Missouri Sunshine Law, Chapter 610, RSMo. In furtherance of this policy, the CCESB adopts the Sunshine Law Policy, attached hereto and incorporated herein by reference.
- E. The board meeting agenda shall be as follows:
 - a. Call to Order
 - b. Pledge of Allegiance
 - c. Roll Call (Quorum)
 - d. Public Participation
 - e. Old Business
 - f. New Business
 - g. Executive Session
 - h. Next Meeting Date and Time
 - i. Adjourn from Regular Session

Article V Committees

- A. Committees may be appointed by the Chairperson when deemed necessary by the Board of Directors.
- B. The following committees shall be considered to be standing committees that are empowered to address the Board of Directors and advise them on the committee's respective subject:
 - a. Technical Committee. The Technical Committee consists of one member from each of the five PSAPs. The Technical Committee assists the Executive Director with 9-1-1, computer issues, and radio programming. Quorum shall be three (3) members.

- b. PSAP Committee. The PSAP Committee consists of the five PSAP managers to advise the ESB on issues related to 9-1-1 and radio dispatching needs. Quorum shall be three (3) members.
- c. Radio System Users Committee. The Radio System Users Committee consists of one representative from each of the public safety and public works agencies that are on the Cass County Radio System. Quorum shall be five (5) members.

Article VI Election of Members

- A. The members of the Board of Directors shall be elected pursuant to RSMO 190.335.10. Three (3) members shall be elected from each district that coincides with the Cass County Commission Districts and 1 member shall be elected at large. The member elected at-large shall serve as the Chairperson of the Board of Directors. Of those first elected, four members from the districts shall be elected for a term of two (2) years and two members and the member at-large shall be elected for a term of four (4) years, thereafter, all terms shall be for four (4) years.

Article VII Quorum and Action

- A. A quorum will consist of four (4) members of the Board of Directors. The concurrence of four (4) members of the Board of Directors is required to be valid as the act of the Board of Directors.

Article VIII Amendments

- A. An amendment to these bylaws may be proposed through a resolution by majority vote at any meeting and then be approved by majority vote at the next meeting.

Article IV Parliamentary Authority

- A. The Cass County Emergency Services Board will follow the Revised Roberts Rule of Order, as maybe waived or modified at any time by the Board of Directors.

Article X Employees

A. The Cass County Emergency Services Board shall reserve the right to hire employees to serve the Board of Directors as needed.

ARTICLE XI Fiscal Year and Audit

A. The fiscal year shall end each year on the 31st day of December. The Board of Directors shall direct that an annual audit of the books of account and financial records of this political subdivision be performed by an independent accounting firm.

These official bylaws adopted the 28th day of June, 2017

Signed:

Kristofer P. Turnbow, Chair

Date

Attest:

Jeff Weber, Secretary

Date

CASS COUNTY EMERGENCY SERVICES BOARD
SUNSHINE LAW POLICY

SECTION 1. POLICY

It is the public policy of the Cass County Emergency Services Board ("Board") that meetings, records, votes, actions and deliberations of the body shall be open to public unless otherwise prohibited by law or this policy and that the Board shall comply with the Missouri Sunshine Law, Chapter 610, RSMo.

SECTION 2. CUSTODIAN OF RECORDS DESIGNATED

The Executive Director is hereby designated as the "custodian of records." Such designation does not mean that the Executive Director will necessarily have all the records in his or her possession, but simply is an indication to whom requests for copies of records and information regarding the Board government shall be directed. Requests for records made to persons other than the Executive Director shall not be considered to be requests that are made pursuant to the Missouri Sunshine Law, Chapter 610, RSMo. Nonetheless, any official or employee of the Board who receives a request is directed to inform the Secretary of the request in a timely fashion, so that a response may be made to the request.

SECTION 3. HOW RECORDS ARE REQUESTED

- A. *In writing.* All requests for records, notices, or information shall be in writing, and shall be accompanied by a deposit of the estimated cost of reproducing the requested information. Any request received by the custodian of records shall be initialed by him/her, with the date and time of receipt noted.
- B. *Response to be noted on request.* The requesting party shall indicate on the request the manner in which a response is desired. In absence of instructions to the contrary, it will be assumed that the requesting party wants to receive a response in the same form and manner as the original request.
- C. *Documentation of response.* The custodian of records should document the response provided either by (1) making an extra copy of the response and attaching it to the original request; (2) noting on the request what documents were provided; or (3) keeping a copy of any letter or note requesting additional information in order to process the request.

SECTION 4. REQUEST FOR SEARCHES

- A. *Generally.* Any search request that will require more than fifteen (15) minutes of the Custodian's time may be refused without a substantial advance deposit for the estimated time required to search for the records.
- B. *Fees.*

1. Fees for search, retrieval, accompanying, and returning to their proper storage all Board documents shall be:
 - a. For a search of fifteen (15) minutes or less – no retrieval fee.
 - b. For a search, retrieval, accompanying, and return of documents requiring more than fifteen (15) minutes – as may be provided in Section 610.026.1(1), RSMo.
2. Fees for copies of documents shall be:
 - a. Ten cents (\$.10) per side of a page.
 - b. For copies that must be made elsewhere – the actual charges imposed for making the copies as well as the fee provided above for search, retrieval, accompanying and returning to proper storage, in accordance with Section 610.026.1(2), RSMo.
- C. *Inspection of Records.* To reduce the cost to both the requesting party and the Board, the Custodian of Records may permit a physical inspection of the records by the requesting party to help specify what documents are needed. The Custodian may impose such security as is deemed appropriate to guarantee that no record is removed from the Board files.
- D. *Waiver of Fees.* The Custodian of Records is authorized to waive the collection of any of the fees totaling less than Five Dollars (\$5.00) to any citizen of Cass County, or to any representative of news media that frequently sends a reporter to cover meetings of the Board.

SECTION 5. CLOSED RECORDS AND NOTICES

- A. *Records closed.* All records of the Board which are permitted to be closed records by reason of the Sunshine Law, or any other law, are and shall be maintained as closed records.
- B. *Public Notices.* The Custodian of Records shall establish a fixed place where all public notices and agenda will be posted. This notice board should be in a place that is accessible to members of the public.